

Director's Report  
January 8, 2019

Circulation Statistics:

Month	Circs:	ILL							Patrons	Served						
	OD	req/lend	Books	Mags	DVD	CDs	Things	Total	TOV	TOT	CT	WT	Gal	Other	Bridg	V
12/2018	179	34/25	515	50	705	37	1	1308	67	33	26	10	4	1	1	7
11/2018	178	33/30	592	76	641	42	5	1356	62	37	30	13	5	4	1	6
10/2018	186	28/66	753	95	718	55	7	1628	70	42	29	8	6	3	0	8
9/2018	200	39/26	582	84	692	35	2	1395	63	41	32	10	8	2	0	10
8/2018	204		881	102	812	54	11	1860	95	47	37	13	6	1	1	12
7/2018	175	27/24	914	117	771	44	11	1859	103	35	43	15	9	2	1	10
6/2018	193	60/29	720	120	648	48	4	1536	88	37	28	15	9	2		10
5/2018	170	46/36	625	89	513	50		1277	63	35	22	9	5	2	2	5
4/2018	158	57/35	598	88	589	75		1350	67	46	23	9	5	1	1	7
3/2018	169	48/40	767	81	646	68		1562	73	43	19	11	9	1		5
2/2018	153	50/45	547	59	639	47		1292	67	30	17	11	9	2	0	8
1/2018	202	50/45	634	92	656	54		1436	69	37	13	9	7	2	0	7
12/2017	155	33/25	482	74	623	40		1219	50	38	15	10	6	0	0	7
12/18 new	accts								6	3	11	1				

Computer Usage Statistics:

Month	Distinct Users	Distinct Sessions	Month	Distinct Users	Distinct Sessions	Month	Distinct Users	Distinct Sessions	Month	Distinct Users	Distinct Sessions
Dec 2018	169	392	Sept 2018	217	537	June 2018	252	547	March 2018	282	375
Nov 2018	129	353	August 2018	261	690	May 2018	213	488	Feb '18	196	513
Oct 2018	198	526	July 2018	280	798	April 2018	238	635	Jan '18	224	599

New materials added in December:

31 DVD titles, 35 issues of magazines, 1 audio book, and 73 books.

Upcoming Events:

- Story Time with Miss Maggie is every Wednesday at 10:30.
- Qi-Gong is every Tuesday at 11:00.
- Walking Aerobics is every Thursday at 11:00.
- EK Warren Day presentation by Region of Three Oaks Museum at bust on Wednesday, January 15, 12:00 noon. Afterward everyone is invited to the library to watch the short film about EK.

“Winter Reading Advisory” winter reading program for adults is January 1 to February 28. We have 6 people signed up.

We have an awesome volunteer putting away Christmas decorations. It's someone new to us and she has straightened up a good portion of the third floor.

We have not been accepting any book donations in an effort to clean out the second floor book sale room. This has made some people very unhappy.

I'm working on the State Aid Report.

I did staff evaluations. I gave all four circulation desk librarians a rating of “Highly Efficient.” Two employees will receive a raise of \$.25 per hour and two employees will receive \$.50 per hour. Though everyone knows the job and are effective at performing it, I feel that two employees go above and beyond in customer service and reliability.

I am typically not so generous but I was caught off-guard by the new minimum wage increase for Michigan and I took that into consideration when doing raises.

2019 is 160<sup>th</sup> anniversary of TOTPL founded 1859