

Three Oaks Township Public Library
June 6, 2020 Regular Board Meeting Minutes

Meeting called to order at 6:35 p.m. by President David Pollack. Present: Julie Sittig, Debi Kearney, Joan Brown, Cheryl Kersey, Dustin Blaszczyk, and Brandi Cardwell.

Motion by Debi to approve the Consent Agenda as presented, seconded by Joan. All ayes, none opposed, motion carried.

Public Comment: none.

Library Re-Opening – Cheryl purchased a required “COVID-19 Preparedness and Response Plan” and a “Library Reopening Plan” from Foster Swift in Grand Rapids and the board had a chance to read them. Much discussion followed. Motion by Joan to adopt the “Library Reopening Plan” and “COVID-19 Preparedness and Response Plan” as presented, seconded by Debi, all ayes, none opposed, motion carried.

Building Maintenance -

Community Room Table – Joan showed everyone the mock ups made by a graphic designer as discussed at last month’s meeting. Discussion followed. Motion by Debi to approve the design with the trees in front, Three Oaks Township Public Library are both curved with established 1869 just below the library. Seconded by Dustin. All ayes, none opposed. Joan asked if a motion could be made to pay the artist \$250. David suggested amending the first motion. Motion by Debi to amend the first motion to include paying the artist \$250, seconded by Dustin, all ayes, none opposed, motion carried. Joan mentioned the artist can make the logo even sharper still so the library could use it as an actual logo.

Patio/Pergola/Parking Lot – David directed discussion to the two plans received from Wightman. Much discussion followed. Cheryl was directed to contact Chris Brayak at Wightman that the board likes site open 1 best but would like to move the entrance from the north end of lot to the south west end, to add an electrical hookup near the driveway for future use, and to put the book drop box in a location that allows people to drive up to drop off their items. They would also like Chris to come to the next meeting with the new plan.

Awning Over Front Door – The new awning has been installed over the front door and everyone agreed it looks fantastic.

Friends of the Library – Cheryl reported the Friends paid for the flowers at the front and back entrances of the library.

Library/Museum Relations – nothing to report.

Artist Co-Op – nothing to report.

Chikaming Contract – David reported he had signed the new Library Services Contract with Chikaming and the copy had been forwarded to Bridgman for needed signatures.

Director’s Report – report attached. Discussion followed.

Trustee Education – nothing to report.

Other –

New Business:

Other – Brandi asked if anyone had heard of Lynda.com. Discussion followed. Brandi will check on prices.

Motion to adjourn by Debi at 7:43 p.m.; seconded by Joan, all ayes, none opposed, motion carried.

Next regular meeting: Tuesday, July 14 at 6:30 p.m.