

Three Oaks Township Public Library
October 11, 2022 Regular Board Meeting Minutes

Meeting called to order at 6:48 p.m. by Patience Petro, Vice-President. Present: Christina Zebell, Connie Slavens, Tom Rosenbluth, and Cheryl Kersey. Debi Kearne and Tom Pauly excused absence.

Motion by CZ to approve the Consent Agenda as presented, seconded by CS. All ayes, none opposed, motion carried.

Public Comment: none.

Unfinished Business:

Coffee Shop – TR said he has spoken to the town resident that will fund a Keurig coffee maker and K-cups for library patrons. Discussion followed.

Grants – CK reported the library received three sets of Starter Book Collections from a grant from the Institute of Museum of Library Services administered by the Library of Michigan. Received were 13 JEDI books (Justice, Equity, Diversity, Inclusion), 13 Refugee Development books, and 15 Workforce Development Part II – Trades Collection books (the library received Workforce Development I in 2020). Discussion followed.

Budget – CK said Current Budgets were in board folders. After 55% of fiscal year, payroll is at 47%. As of September 31, 2022, there was \$354,221.02 in the library fund. The library received the \$10,000 contracted amount from Chikaming Township for this fiscal year. Discussion followed.

Building Maintenance –

PP said she had contacted a few concrete companies about getting a quote for the back area and is waiting for responses. It was decided to wait until the spring to do anything about the grass. Discussion followed.

Friends of the Library – They met Tuesday, September 27, and voted to contribute \$3000 toward replacing the purple lava rocks at the back entrance at the library board's discretion. They also bought the library a new book card and paid for the Summer Reading prizes for adults and children. Discussion followed.

Library/Museum Relations – Nothing to report.

Chikaming Library Services Contract – Three Oaks, New Buffalo, and Bridgman Friends groups are working together to advertise in support of the Chikaming Library Proposal Millage on November 8, 2022. Discussion followed.

Social Worker in the Library –TR said he emailed with Marian at WMU and she is working on the social worker at the library idea and is excited about it. Discussion followed.

Insurance Update – TR said the Insurance Committee has met with two companies who provided quotes to the library and the committee would now like to consider their choices before presenting to the board. Discussion followed. Item tabled for next month's meeting.

School of American Music Lease for 2023 – Discussion about lease. Motion by CZ to accept the proposed lease with the same rates as last year, seconded by TR, all ayes, none opposed, motion carries. CK instructed to prepare the lease and give to SAM's executive director.

Other – none.

Director's Report – attached to these minutes. Discussion followed.

Trustee Education – CK said there will be a Trustee Roundtable October 13 at Herrick District Library and another at the Library of Michigan in Lansing on October 27.

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New Business:

Policy Review – CK presented the library’s “Patron Access Computer Use and Internet Access Policy” and the library’s “Closing Policy” with suggested changes. TR suggested having the library open on “Snow Days.” Discussion followed. After several minutes it was decided to table these policies until next month. (Policies are attached to these minutes.)

Other –

Motion to adjourn by PP at 7:13 p.m.; seconded by CZ. All ayes, none opposed, motion carried.

Next regular meeting: Tuesday, November 8, 2022, at 6:30 p.m.