

Three Oaks Township Public Library
August 12, 2025, Regular Board Meeting Minutes

Meeting called to order at 5:02 p.m. by Patience Petro, Board President. Present: Debby Freehling, Connie Slavens, Tom Rosenbluth, Christina Zebell, and Cheryl Kersey. Stacey Koziel absent.

Motion by PP to approve the Consent Agenda as presented, seconded by CS. All ayes, none opposed, motion carried.

Public Comment: none.

Unfinished Business:

Grants – CK reported that the co-op now sends grants to libraries all at once, instead of making libraries turn in receipts. The Three Oaks Library recently received our \$4,000 for this fiscal year and it can be spent on technology, collection development, professional development, capital improvement, and digital collections. Discussion followed.

Budget – CK said Current Budget was in folders. As of July 31, 2025, there was \$374,378.89 on the library fund.

Building Maintenance:

Awnings – CK said they are being made now. Discussion followed.

Parking Lot – CK said the parking lot has been sealed and look great. Discussion followed.

Back Entrance – CK said Andy hasn't been in yet. Discussion followed.

Friends of the Library – Their next meeting is Thursday, September 11, 6:00 p.m.

Other –

Director's Report – attached to these minutes. Discussion followed.

Trustee Education – none

New Business:

Library Recordings – CK said she has been recording Three Oaks Library board meetings as a courtesy to the local radio station and for the library's YouTube channel. She did not send the recording to the radio station for the last few months and no one from the radio called looking for it. The library is the only government entity having meetings recorded and broadcast. In 2026 there will be new ADA requirements that government entities will have to follow for online postings, including transcription. Much discussion followed. It was decided to end recording for the radio station and to discontinue the library's YouTube channel.

Policy Update for Community Room and Library Space Policy – CK said there had been a recent problem with someone who had the community room reserved and wanted to get in a day early to set up. Discussion followed. Motion by PP to approve the proposed changes to the policy with the additional wording. Second by DF. All ayes. None opposed. Motion carried.

Other –

After discussion the board decided to keep the meeting time at 5:00.

Next Meeting: Tuesday, September 9, 5:00 pm.

Motion to adjourn by PP at 5:24, seconded by CZ.